



# Lee County Claims Committee Minutes

Lee County, Illinois

Jun 22, 2022 at 9:00 AM CDT

Old Lee County Courthouse, Chairman's Third Floor Conference Room

112 E 2nd St, Dixon, IL 61021

I. Call to Order

Meeting was called to order at 9:02 a.m., by Chair Marilyn Shippert.

II. Committee Member Roll Call: Chair Marilyn Shippert, Members Dave Bally, Mike Zeman; Alternate Members: Bill Palen and Tom Kitson

Dave Bally was absent. No alternate members attended. Marilyn Shippert and Mike Zeman attended in person.

III. Meeting Attendees and Visitors

Becky Brenner (Board Secretary).

IV. Approval of the Minutes from the Previous Meeting (June 8, 2022)

The minutes from the June 8, 2022, Lee County Claims Committee Meeting were approved without modification.

V. Review and Approval of Bi-Weekly Claims

Marilyn Shippert logged into miViewPoint and initiated the review of 47 claims in the queue. One claim was rejected back to the department because the invoice did not match the vendor name or mailing address.

VI. Old Business

A. Developing Claims Procedures

There were no new updates.

VII. New Business

There were no items under new business.

VIII. Executive Session

No executive session was requested.

IX. Adjournment

**Motion** to adjourn at 10:09 a.m. **Moved** by Mike Zeman. **Second** by Marilyn Shippert. **Motion** passed unanimously by voice vote.

The next meeting of the Lee County Claims Committee will be  
9:00 a.m., Wednesday, July 6, 2022, in the Chairman's Conference Room.